

Pine Plains Central School District 2017-2018 Budget Development Calendar

NOV / DEC 2016

November, 2016	District Administration review of general budget parameters / guidelines
November 16, 2016 - Wed	BOE Meeting - BOE Review of 2017-2018 Budget Development Calendar
December, 2016	Initial Budget meetings with Building Administrators , Athletics Director
	Initial Budget meeting with Director of Special Education Initial Budget meetings with Dept Supervisors (Transportation, Facilities, Technology)
December 7, 2016 - Wed	BOE Meeting
December 21, 2016 - Wed	BOE Meeting - BOE Adoption of 2017-2018 Budget Development Calendar
DECEMBER 24, 2016 - JANUARY 2, 2017	WINTER RECESS

NOVEMBER/DECEMBER 2016						
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JANUARY 2017

January, 2017	Develop Transportation, Facilities and Technology Budgets; Review Capital needs
	Develop Building Budgets, Special Education and PPS Budget, Athletics Budget
January 4, 2017 - Wed	BOE Meeting
January 16, 2017 - Mon	Release of CPI-U, basis for Allowable Levy Growth Factor - part of Tax Levy Limit formula (Date Approximate)
January 16, 2017 - Mon	Governor's Budget presented. Includes initial state aid estimates (Date Approximate)
January 18, 2017 - Wed	BOE Meeting
January 18, 2017 - Wed	BUDGET WORKSHOP - OVERVIEW

JANUARY 2017						
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FEBRUARY 2017

February 1, 2017 - Wed	BOE Meeting
February 1, 2017 - Wed	BUDGET WORKSHOP - INSTRUCTION / ATHLETICS
February 15, 2017 - Wed	BOE Meeting
February 15, 2017 - Wed	BUDGET WORKSHOP - FACILITIES & OPERATIONS / TRANSPORTATION
February 22, 2017 - Wed	Dept of Taxation calculation of Tax Base Growth Factor (part of "Tax Cap" calculation)

FEBRUARY 2017						
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Pine Plains Central School District 2017-2018 Budget Development Calendar

MARCH 2017	
March 1, 2017 - Wed	Deadline for submission to Office of the State Comptroller: Tax Levy Limit Calculation plus information on plans for levy limit "override"
March 1, 2017 - Wed	BOE Meeting
March 1, 2017 - Wed	BUDGET WORKSHOP - SPECIAL EDUCATION / BOCES / INSTRUCTIONAL TECHNOLOGY
March 15, 2017 - Wed	BOE Meeting - Resolution for Voter Propositions
March 15, 2017 - Wed	BUDGET WORKSHOP - EXPENDITURE / REVENUE SUMMARY
March 16, 2017 - Thu	NEWSLETTER - Develop draft
March 30, 2017 - Thu	First publication of Legal Notice of School Budget Hearing and Budget Vote + BOE Election (47 days before Annual Meeting - must be no later than 45 days prior, no earlier than 49)

MARCH 2017						
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APRIL 2017	
April 05, 2017 - Wed	BOE Meeting - Presentation of 2017-2018 Revenue and Expenditure budgets to Board of Education and Public
April 06, 2017 - Thu	2nd publication of Legal Notice of School Budget Hearing and Budget Vote
APRIL 10 - APRIL 14 SPRING RECESS	
April 17, 2017 - Mon	5:00 PM Final Deadline for Board of Education candidate petitions (Building and district office must remain open until 5PM)
April 19, 2017 - Wed	BOE Meeting - Adoption of 2017-2018 PPCSD Budget; Approval of Property Tax Report Card
April 20, 2017 - Thu	Property Tax Report Card / Salary Disclosure filed with SED (must be filed no later than Sat, April 22, 2017 - then transmitted to local newspapers)
April 20, 2017 - Thu	NEWSLETTER - FINALIZED including all changes/additions - Approved by Supt.
April 20, 2017 - Thu	3rd publication of Legal Notice of School Budget Hearing and Budget Vote
April 24, 2017 - Mon	NEWSLETTER DELIVERED TO BOCES
April 24, 2017 - Mon	Final Budget as Public Document - Bound Copies to all buildings & posted on web site Plus 25 copies of budget per location (At least 7 days before Budget Hearing /14 days before vote)
April 25, 2017 - Tue	BOE Meeting - Vote on BOCES Administrative Budget
April 27, 2017 - Thu	4th Publication of Legal Notice of School Budget Hearing and Budget Vote

APRIL 2017						
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MAY 2017	
May 02, 2017 - Tue	NEWSLETTER PICKED UP FROM BOCES
May 3, 2017 - Wed	BOE Meeting - Public Hearing on budget - budget statement available, including required attachments, plus posted on web site (7-14 days before budget vote)
May 05, 2017 - Fri	Budget Newsletter mailed - 11 days prior to vote (must be after Public Hearing but not later than 6 days prior to vote)
May 16, 2017 - Tue	ANNUAL MEETING - 2017-2018 BUDGET VOTE - BOARD OF EDUCATION ELECTION - VOTER PROPOSITIONS (Third Tuesday in May)
May 17, 2017 - Wed	BOE Meeting - Ratify Election / Budget Vote

MAY 2017						
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