

Pine Plains Central School District 2016-2017 Budget Development Calendar

NOV / DEC 2015	
November, 2015	District Administration review of general budget parameters / guidelines
November 18, 2015 - Wed	BOE Meeting - BOE Review and adoption of 2016-2017 Budget Development Calendar
December, 2015	Initial Budget meetings with Building Administrators , Athletics Director
	Initial Budget meeting with Director of Special Education Initial Budget meetings with Dept Supervisors (Transportation, Facilities, Technology)
December 2, 2015 - Wed	BOE Meeting
December 16, 2015 - Wed	BOE Meeting
DECEMBER 24, 2015 - JANUARY 1, 2016	WINTER RECESS

NOVEMBER/DECEMBER 2015						
S	M	T	W	T	F	S
NOV 8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2016	
January, 2015	Develop Transportation, Facilities and Technology Budgets; Review Capital needs
	Develop Building Budgets, Special Education and PPS Budget, Athletics Budget
January 6, 2016 - Wed	BOE Meeting
January 13, 2016 - Wed	BUDGET WORKSHOP - OVERVIEW
January 15, 2016 - Fri	Release of CPI-U, basis for Allowable Levy Growth Factor - part of Tax Levy Limit formula (Date Approximate)
January 15, 2016 - Fri	Governor's Budget presented. Includes initial state aid estimates (Date Approximate)
January 20, 2016 - Wed	BOE Meeting
January 27, 2016 - Wed	BUDGET WORKSHOP - INSTRUCTION / SPECIAL EDUCATION / BOCES

JANUARY 2016						
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24	25	26	27	28	29	30
31						

FEBRUARY 2016	
February 3, 2016 - Wed	BOE Meeting
February 17, 2016 - Wed	BOE Meeting
February 24, 2016 - Wed	BUDGET WORKSHOP - OPERATIONS / TRANSPORTATION / TECHNOLOGY

FEBRUARY 2016						
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28	29					

Pine Plains Central School District 2016-2017 Budget Development Calendar

MARCH 2016	
March 1, 2016 - Tue	Deadline for submission to Office of the State Comptroller: Tax Levy Limit Calculation plus information on plans for levy limit "override"
March 2, 2016 - Wed	BOE Meeting
March 16, 2016 - Wed	BOE Meeting
March 17, 2016 - Thu	NEWSLETTER - Develop draft
MARCH 21, 2016 - MARCH 25, 2016	SPRING RECESS
March 30, 2016 - Wed	BUDGET WORKSHOP - EXPENDITURE / REVENUE SUMMARY
March 31, 2016 - Thu	First publication of Legal Notice of School Budget Hearing and Budget Vote + BOE Election (47 days prior to Annual Meeting - must be at least 45 days prior, no earlier than 49)

MARCH 2016						
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APRIL 2016	
April 06, 2016 - Wed	BOE Meeting - Presentation of 2015-2016 Revenue and Expenditure budgets to Board of Education and Public
April 07, 2016 - Thu	2nd publication of Legal Notice of School Budget Hearing and Budget Vote
April 18, 2016 - Mon	5:00 PM Final Deadline for Board of Education candidate petitions (Building and district office must remain open until 5PM)
April 19, 2016 - Tue	BOE Meeting - BOCES BUDGET VOTE; Adoption of 2015-2016 PPCSD Budget; Approval of Property Tax Report Card
April 20, 2016 - Wed	Property Tax Report Card / Salary Disclosure filed with SED (must be filed no later than Sat, April 23, 2016) then transmitted to local newspapers)
April 21, 2016 - Thu	NEWSLETTER - FINALIZED including all changes/additions - Approved by Supt.
April 21, 2016 - Thu	3rd publication of Legal Notice of School Budget Hearing and Budget Vote
April 25, 2016 - Mon	NEWSLETTER DELIVERED TO BOCES
April 25, 2016 - Mon	Final Budget as Public Document - Bound Copies to all buildings & posted on web site Plus 25 copies of budget per location (At least 7 days before Budget Hearing /14 days before vote)
April 28, 2016 - Thu	4th Publication of Legal Notice of School Budget Hearing and Budget Vote

APRIL 2016						
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24	25	26	27	28	29	30

MAY 2016	
May 03, 2016 - Tue	NEWSLETTER PICKED UP FROM BOCES
May 4, 2016 - Wed	BOE Meeting - Public Hearing on budget - budget statement available, including required attachments, plus posted on web site (7-14 days before budget vote)
May 06, 2016 - Fri	Budget Newsletter mailed - 11 days prior to vote (must be after Public Hearing but not later than 6 days prior to vote)
May 17, 2016 - Tue	ANNUAL MEETING - BUDGET VOTE - BOARD OF EDUCATION ELECTION (Third Tuesday in May)
May 18, 2016 - Wed	BOE Meeting - Ratify Election / Budget Vote

MAY 2016						
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