

## Pine Plains Central School District 2019-2020 Budget Development Calendar

### DECEMBER 2018

|  |  |
|--|--|
| December, 2018   | District Administration review of general budget parameters / guidelines |
| December 5, 2018 - Wed   | BOE Meeting - BOE Adoption of 2018-2019 Budget Development Calendar      |
| December 19, 2018 - Wed  | BOE Meeting  |
| <i>DECEMBER 22 2018 - JANUARY 1, 2019</i> <i>WINTER RECESS</i> |  |

| DECEMBER 2018 |    |    |    |    |    |    |
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| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            | 31 |    |    |    |    |    |

### JANUARY 2019

|                        |  |
|------------------------|--|
| January, 2019          | Develop Building Budgets, Special Education and PPS Budget, Athletics Budget   |
|                        | Develop Transportation, Facilities and Technology Budgets; Review Capital needs                                      |
| January 2, 2019 - Wed  | BOE Meeting  |
| January 15, 2019 - Tue | Release of CPI-U, basis for Allowable Levy Growth Factor - "2%" portion of Tax Levy Limit formula (Date Approximate) |
| January 15, 2019 - Tue | Governor's Budget presented. Includes initial state aid estimates (Date Approximate)                                 |
| January 16, 2019 - Wed | BOE Meeting - BUDGET WORKSHOP - OVERVIEW   |

| JANUARY 2019 |    |    |    |    |    |    |
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| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

### FEBRUARY 2019

|                         |   |
|-------------------------|---|
| February 6, 2019 - Wed  | BOE Meeting - BUDGET WORKSHOP - CURRICULUM / INSTRUCTION / ATHLETICS  |
| February 15, 2019 - Fri | Dept of Taxation releases calculation of Tax Base Growth Factor (part of "Tax Cap" calculation)                   |
| February 20, 2019 - Wed | BOE Meeting - BUDGET WORKSHOP - FACILITIES & OPERATIONS / TRANSPORTATION, Approval of Tax Levy Limit calculation. |

| FEBRUARY 2019 |    |    |    |    |    |    |
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| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    |

## Pine Plains Central School District 2019-2020 Budget Development Calendar

| MARCH 2019           |  |
|----------------------|--|
| March 1, 2019 - Fri  | Deadline for submission to Office of the State Comptroller: Tax Levy Limit Calculation plus information on plans for levy limit "override" |
| March 6, 2019 - Wed  | BOE Meeting - BUDGET WORKSHOP - SPECIAL ED / BOCES / INSTRUCTIONAL TECH  |
| March 13, 2019 - Wed | NEWSLETTER - Develop draft   |
| March 20, 2019 - Wed | BOE Meeting - BUDGET WORKSHOP - EXP / REV SUMMARY / Resolution for Voter Props   |
|                      |  |

| MARCH 2019 |    |    |    |    |    |    |
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| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    |    |

| APRIL 2019           |  |
|----------------------|--|
| April 03, 2019 - Wed | BOE Meeting - Presentation of 2018-2019 Revenue and Expenditure budgets to Board of Education and Public   |
| April 04, 2019 - Thu | First publication of Legal Notice of School Budget Hearing and Budget Vote + BOE Election (47 days before Annual Meeting - must be no later than 45 days prior, no earlier than 49)      |
| April 13-21, 2019    | SPRING RECESS  |
| April 17, 2019 - Wed | BOE Meeting - Adoption of 2019-2020 PPCSD Budget; Approval of Property Tax Rpt Card  |
| April 18, 2019 - Thu | Property Tax Report Card / Salary Disclosure filed with SED (must be filed no later than Mon, April 29, 2019 - once filed, transmitted to local newspapers)                              |
| April 18, 2019 - Thu | 2nd publication of Legal Notice of School Budget Hearing and Budget Vote   |
| April 19, 2019 - Fri | NEWSLETTER - FINALIZED including all changes/additions - Approved by Supt.   |
| April 22, 2019 - Mon | 5:00 PM Final Deadline for Board of Education candidate petitions (Building and district office must remain open until 5PM)  |
| April 23, 2019 - Tue | NEWSLETTER DELIVERED TO BOCES  |
| April 23, 2019 - Tue | BOE Meeting - Vote on BOCES Administrative Budget - 7am  |
| April 25, 2019 - Thu | 3rd Publication of Legal Notice of School Budget Hearing and Budget Vote   |
| April 29, 2019 - Mon | Final Budget as Public Document - Bound Copies to all buildings & posted on web site Plus 25 copies of budget per location (At least 7 days before Budget Hearing / 14 days before vote) |

| APRIL 2019 |    |    |    |    |    |    |
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| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 |    |    |    |    |

| MAY 2019           |   |
|--------------------|---|
| May 1, 2019 - Wed  | BOE Meeting   |
| May 02, 2019 - Thu | 4th Publication of Legal Notice of School Budget Hearing and Budget Vote  |
| May 06, 2019 - Mon | NEWSLETTER PICKED UP FROM BOCES   |
| May 8, 2019 - Wed  | BOE Meeting - Public Hearing on budget - budget statement available, including required attachments, plus posted on web site (7-14 days before budget vote) |
| May 10, 2019 - Fri | Budget Newsletter mailed - 11 days prior to vote (must be after Public Hearing but not later than 6 days prior to vote)                                     |
| May 21, 2019 - Tue | ANNUAL MEETING - 2018-2019 BUDGET VOTE - BOARD OF EDUCATION ELECTION - VOTER PROPOSITIONS (Third Tuesday in May)  |
| May 21, 2019 - Tue | BOE Meeting 9:15PM (Following Tallying of Votes) - Ratify Election / Budget Vote / Voter Propositions   |

| MAY 2019 |    |    |    |    |    |    |
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| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |