

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

MEMBERS PRESENT:

Fred Couse, President
Anne Arent, Vice-President
Amie Fredericks
James Griffin
Heidi Johnson, Absent
Joseph Kiernan
Jean Stapf

ALSO PRESENT:

Martin Handler, Superintendent of Schools
Michael Goldbeck, Asst. Superintendent
Julia W. Tomaine, District Clerk

OPEN MEETING

Mr. Couse opened the meeting at 7:00 pm and led the Pledge of Allegiance.

EXECUTIVE SESSION

Mr. Griffin moved and Mr. Kiernan seconded a motion to enter into executive session for the purpose of discussion of a personnel contractual matter at 7:03 p.m.

VOTE: Motion passed unanimously. (Motion #2018/19-305)

Mr. Griffin moved and Mr. Kiernan seconded a motion to return to public session at 7:10 p.m.

VOTE: Motion passed unanimously. (Motion #2018/19-306)

REPORT OF BOARD AND STANDING COMMITTEES

None

SUPERINTENDENT'S REPORT

1. Dr. Handler discussed current results of the regents exams;
2. Dr. Handler shared that the district will receive \$50,000 dollars of aid from DiDi Barrett for security enhancements to the district;
3. Dr. Handler requested that the Board consider a free breakfast pilot program for students for the 2019-20 school year;

Mr. Griffin moved and Mrs. Arent seconded a motion to authorize a one-year pilot program for free breakfast for students for the 2019-20 school year.

VOTE: Motion passed unanimously. (Motion #2018/19-307)

4. Dr. Handler discussed the newly created Teaching Assistant job description.
5. Dr. Handler discussed the declining enrollment.

OLD BUSINESS

None.

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

CONSENT AGENDA

Mr. Griffin moved and Mr. Kiernan seconded a motion to approve consent agenda items 1 – 10:

1. To change the date of the Annual School Board Re-organizational meeting from July 2, 2019 to July 10, 2019 at 7:00 pm in the Stissing Mountain Junior / Senior High School Library.
2. To approve the Board of Education meetings from June 5, 2019.
3. To approve the following financial documents:
 - a. Claims Auditor's Reports and Cash Disbursements
 - b. Budget Transfer #64 in the amount of \$74,221.09
 - c. Cafeteria Report (May 2019)
 - d. Extra-Classroom Report (May 2019)
 - e. Appropriation Status Report (May 2019)
 - f. Revenue Status Report (May 2019)
 - g. Treasurer's Report (May 2019)
4. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
5. To approve the attached Transportation Agreements between the district and the Town of Pine Plains Recreation Department (Summer Day Camp) for the purpose of leasing a school district vehicle to transport children and/or adults on a recreational trip on the following: 7/3, 7/5, 7/8, 7/10, 7/11, 7/12, 7/15, 7/17, 7/18, 7/19, 7/22, 7/24, 7/25, 7/26, 7/29, 7/31, 8/1, 8/2, 8/5, 8/7 and 8/9/19.
6. To approve the 2019-20 District Safety Plan.
7. To approve the 2019-20 Code of Conduct.
8. To acknowledge the 2018-2020 Professional Development Plan.
9. To Acknowledge the 2018-2020 AIS Plan.
10. To approve the attached agreement between Anthony Celenza and the district.
VOTE: Motion passed unanimously. (Motion #2018/19-308)

Pine Plains Central School District
 Regular Meeting Minutes
 June 19, 2019

NEW BUSINESS

Mrs. Stapf moved and Mrs. Arent seconded a motion to approve the district reserves plan.

VOTE: Motion passed unanimously. (Motion #2018/19-309)

Mrs. Fredericks moved and Mrs. Arent seconded a motion to approve the following resolution to create a retirement contribution reserve fund:

WHEREAS, the Pine Plains Central School District participates in the New York State Teachers' Retirement System ("TRS"); and WHEREAS, on June 17, 2009 the Board of Education, by resolution, established a reserve fund known as the Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Local and Employees Retirement System pursuant to Section 6-r of the General Municipal Law; and WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Teachers' Retirement System pursuant to the newly enacted provisions of Section 6-r of the General Municipal Law; NOW THEREFORE, BE IT RESOLVED, that the Board of the Pine Plains Central School District, pursuant to Section 6-r of the General Municipal Law, hereby establishes a sub-fund within the Retirement Contribution Reserve Fund, to be known as the TRS Reserve Sub-Fund to finance retirement contributions to the New York State Teachers' Retirement System and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

VOTE: Motion passed unanimously. (Motion #2018/19-310)

Mr. Griffin moved and Mrs. Arent seconded a motion to approve the following resolution to rebalance district reserves:

RESOLVED, that the Pine Plains Central School District Board of Education hereby acknowledges that District reserve funds currently total \$8,395,690 and authorizes the following redistribution of reserve funding in the following amounts, with the understanding that the total amount of all reserve funds plus fund balance generated by an expiring capital reserve will remain the same:

RESERVE FUND	CURRENT FUNDING	ADD	(DEDUCT)	NEW TOTAL
Capital Reserve 2014 ¹	\$4,179,942		(\$4,179,942)	\$0
Capital Reserve 2016 ²	\$792,840			\$792,840
Capital Reserve 2019 ³	\$0	\$200,594		\$200,594
Workers' Compensation Reserve ⁴	\$0			\$0
Insurance Reserve ⁵	\$290,000			\$290,000
Unemployment Reserve ⁶	\$100,000			\$100,000
Tax Certiorari Reserve ⁷	\$482,962		(\$200,594)	\$282,368
Retirement Contributions (ERS) Reserve ⁸	\$2,349,866			\$2,349,866

Pine Plains Central School District
 Regular Meeting Minutes
 June 19, 2019

Retirement Contributions (TRS) Reserve ⁹	TBD			
EBLAR (Empl. Benefit Accrued Liability) ¹⁰	\$200,080			\$200,080
Designated Fund Balance to Cover EPC Cost				\$3,831,479
Undesignated Fund Balance				\$348,463
TOTAL	\$8,395,690			\$8,395,690

VOTE: Motion passed unanimously. (Motion #2018/19-311)

Mr. Griffin moved and Mrs. Arent seconded a motion to approve the following resolution to establish tax certiorari reserve:

RESOLVED, that the Board of Education of Pine Plains Central School District hereby authorizes the establishment of a Tax Certiorari Reserve for the 2019-20 school year in the amount of \$282,368. The money held in the reserve fund shall not exceed the amount which might reasonably be deemed necessary to meet anticipated judgments or claims out of tax certiorari proceedings. Any monies deposited in the reserve fund which are not expended for tax certiorari proceedings in the year such monies are deposited, must be returned to the fund balance on or before the first day of the fourth fiscal year after deposit.

VOTE: Motion passed unanimously. (Motion #2018/19-312)

Mr. Kiernan moved and Mrs. Arent seconded a motion to approve the following resolution to fund reserves with year-end fund balance which is required each year in order to fund reserves in August, prior to the approval of the tax warrant:

RESOLVED, that the Board of Education of the Pine Plains Central School District hereby authorizes the funding of the District's approved reserves with the excess of 4% from unassigned fund balance at June 30, 2019. The allocation of such excess fund balance will be determined subsequent to June 30, 2019, prior to setting the Tax Levy.

VOTE: Motion passed unanimously. (Motion #2018/19-313)

Mr. Griffin moved and Mrs. Arent seconded a motion to approve the following resolution for an ERS reserve:

RESOLVED, that the Board of Education of Pine Plains Central School District hereby acknowledges the prior establishment of a Retirement Contribution Reserve. The purpose of this reserve is to set aside money for the payment of "employee retirement contributions, all or any portion of the amount payable." Schools have experienced a significant increase in recent contribution rates and future projections. To help mitigate the effects of these increases we hereby establish a five-year continuous funding plan. These funds will offset the expenditure shown in the budget. Source of funding such reserve will be from excess fund balance at the end of the year and transfers from other reserves.

VOTE: Motion passed unanimously. (Motion #2018/19-314)

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

Mr. Kiernan moved and Mr. Griffin seconded a motion to approve the following resolution to create a repair reserve:

BE IT RESOLVED, that the Pine Plains Central School District Board of Education hereby establishes a Repair Reserve Fund pursuant to Section 6-d of the General Municipal Law to pay for the costs of repairs to capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals.

VOTE: Motion passed unanimously. (Motion #2018/19-315)

Mr. Griffin moved and Mr. Kiernan seconded a motion to create the PPCSD School Artifact Committee with an initial funding of \$5,000.

VOTE: Motion passed unanimously. (Motion #2018/19-316)

Mr. Kiernan moved and Mrs. Stapf seconded a motion to approve the use of unexpended funds in the estimated amount of \$147,687 dollars for year-end purchases.

VOTE: Motion passed unanimously. (Motion #2018/19-317)

NEW BUSINESS- PERSONNEL

Mrs. Arent moved and Mrs. Stapf seconded a motion to approve the non-represented employees' salary schedule and agreements for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>2019-20 Salary</u>
Patricia Audenino	Secretary to the Superintendent	\$ 54,590
Mary Fetzko	Account Clerk	\$ 46,575
Michael Goldbeck	Assistant Superintendent	\$ 152,337
Richard Harlin	Microcomputer System Director	\$ 100,916
Maria Hutman	Typist	\$ 37,260
Jed Nye	Microcomputer Network Specialist	\$ 78,325
Laura Rafferty	District Treasurer	\$ 75,348
Aileen Waltke	Payroll Clerk	\$ 39,330
Julia Watson Tomaine	Personnel Assistant	\$ 51,094
Linda Westpfal	Typist	\$ 42,961

VOTE: Motion passed unanimously. (Motion #2018/19-318)

Mr. Griffin moved and Mrs. Fredericks seconded a motion to rescind (Motion #2018/19-276) the appointment of Carolyn Fields to the position of Cold Spring Principal.

VOTE: Motion passed unanimously. (Motion #2018/19-319)

Mr. Kiernan moved and Mrs. Arent seconded a motion to accept the resignation of Rebecca Green from the position of Director of Pupil Personnel Services, effective July 7, 2019.

VOTE: Motion passed unanimously. (Motion #2018/19-320)

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

Mrs. Stapf moved and Mrs. Fredericks seconded a motion to approve the leave of absence of Janine Babcock from her position of Reading Teacher from June 10 - June 30, 2019 pending her appointment to the position of Interim Director of Pupil Personnel Services.

VOTE: Motion passed unanimously. (Motion #2018/19-321)

Mrs. Arent moved and Mr. Kiernan seconded a motion to appoint Janine Babcock as the interim Director of Pupil Personnel Services effective June 10, 2019 to be paid at her current daily wage.

VOTE: Motion passed unanimously. (Motion #2018/19-322)

Mr. Griffin moved and Mrs. Arent seconded a motion to approve the following resolution: WHEREAS, Kimberly Puglisi was previously tenured as an elementary tenure area teacher in another school district and received an Annual Professional Performance Review Rating (APPR) under Education Law Section 3012-d during her last year of such tenured service; and WHEREAS, due to proof of prior tenure and her receipt of an APPR rating under Education Law Section 3012-d during her last year of such tenured service in another school district, on March 14, 2018, Ms. Puglisi, who possesses a Professional Literacy, Birth-Grade 6 Certificate, was appointed to a three year probationary term as a remedial reading teacher in the remedial reading tenure area, effective April 2, 2018 and terminating on April 1, 2021; and WHEREAS, Ms. Puglisi has been devoting a substantial portion of time to providing instruction not only in the remedial reading tenure area since April 2, 2018, but also has spent at least 40% of her time since her appointment to probation serving in the general special education tenure area, and is qualified to provide special education instruction based upon her Professional Students with Disabilities, Grades 1-6 Certificate; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby amends Ms. Puglisi's probationary appointment resolution to reflect an interdisciplinary probationary appointment in both the remedial reading and general special education tenure areas, effective April 2, 2018 and terminating on April 1, 2021; provided, however, in order to be eligible for appointment to tenure, said teacher must have at least three years of effective or highly effective overall APPR ratings pursuant to Education Law Section 3012-d during the probationary term (that may count the rating from the previous year of tenured employment as referenced above) and may not receive an ineffective overall APPR rating in the final year of probation.

VOTE: Motion passed unanimously. (Motion #2018/19-323)

Mr. Kiernan moved and Mrs. Stapf seconded a motion to approve the following resolutions:

1. To accept the resignation of Maureen Canevari from the position of teacher aide pending her appointment to the position of teaching assistant, effective September 3, 2019.

2. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board hereby appoints Maureen Canevari to a four year probationary term as a

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

teaching assistant, commencing on September 1, 2019 and terminating on August 31, 2023 in the tenure area of Teaching Assistant at an annual salary of \$28,732 (Step 1, Column T of the 2019-20 PPFE Salary Schedule).

VOTE: Motion passed unanimously. (Motion #2018/19-324)

Mrs. Stapf moved and Mrs. Arent seconded a motion to appoint Anya Tomaseski to the position of Long Term Leave Special Education Teacher (replaces Meghan Rizzo), effective September 3, 2019 through January 2, 2020 to serve at the pleasure of the Board at an annual salary of \$57,451 pro-rated for time of service.

VOTE: Motion passed unanimously. (Motion #2018/19-325)

Mrs. Fredericks moved and Mrs. Stapf seconded a motion to accept with regret and appreciation the resignation of Jacqueline Knickerbocker from the position of reading teacher, effective June 30, 2019 for the purpose of retirement.

VOTE: Motion passed unanimously. (Motion #2018/19-326)

Mrs. Arent moved and Mrs. Fredericks seconded a motion to change the following employees status from probationary to permanent after successfully completing the 26-week probationary period, effective July 1, 2019:

-Lewis Slater, Maintenance Worker

-Linda Elem, Custodial Worker

VOTE: Motion passed unanimously. (Motion #2018/19-327)

Mr. Griffin moved and Mrs. Arent seconded a motion to appoint the following individuals to Summer School 2019:

Michele Coleman - Elementary* - \$125 per day

Kelsey Galm - Elementary - \$100 per day

Tonya Sauca - Special Education - \$100 per day

Ariana Wright - Elementary* - \$125 per day Craig Colgan - Elementary* - \$125 per day

Kerri Seidel - Elementary - \$100 per day

Samantha Miller - Special Education - \$100 per day

Emily Elsasser - Special Education - \$100 per day

Denise Weaver - Teacher Aide* - \$13.00 per hour

Christa Brenner - Teaching Assistant - \$15.00 per hour

Michelle Ecker - Teacher Aide - \$11.10 per hour

Lonnie Vater - Teacher Aide Substitute - \$11.10 per hour

Jennifer Funk - RN/Receptionist* - \$150 per day

Adam Cagliuso - Physical Therapist - per contract

Amy Foley-Maeder - Occupational Therapist - per contract

Patrick Kelly - Speech Therapist - per contract

*3+ consecutive years of service in summer school

VOTE: Motion passed unanimously. (Motion #2018/19-328)

Pine Plains Central School District
Regular Meeting Minutes
June 19, 2019

Mrs. Arent moved and Mrs. Fredericks seconded a motion to terminate Steven Silvestre from the position of teacher aide, effective June 30, 2019.

VOTE: Motion passed unanimously. (Motion #2018/19-329)

Mrs. Arent moved and Mrs. Fredericks seconded a motion to accept the resignation of Barbara Gulan from the position of School Monitor effective June 19, 2019.

VOTE: Motion passed unanimously. (Motion #2018/19-330)

PUBLIC / BOARD COMMENTS

Dr. Handler discussed the capital projects noting they are on schedule. He also congratulated the softball and baseball teams for being section 9 champions.

Mrs. Donegan, community member commented on the free breakfast program.

EXECUTIVE SESSION

Mr. Griffin moved and Mrs. Arent seconded a motion to enter into executive session for the purpose of discussion of a personnel contractual matter at 8:00 p.m.

VOTE: Motion passed unanimously. (Motion #2018/19-331)

The District Clerk was excused and Mr. Couse was declared Clerk Pro Tem.

Respectfully submitted,

Julia Tomaine, District Clerk

ADJOURN

Mr. Griffin moved and Mrs. Fredericks seconded a motion to return to public session at 8:40 p.m.

VOTE: Motion passed unanimously. (Motion #2018/19-332)

Mrs. Arent moved and Mrs. Fredericks seconded a motion to adjourn at 8:41 p.m.

VOTE: Motion passed unanimously. (Motion #2018/19-333)

Respectfully submitted,

Chip Couse, Clerk Pro Tem