# Pine Plains Central School District 2021-2022 Budget Development Calendar

## NOVEMBER/DECEMBER 2020

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November - December, 2020</td>
<td>District Administration review of general budget parameters / guidelines</td>
</tr>
<tr>
<td>November 18, 2020 - Wed</td>
<td>BOE Meeting - BOE Adoption of 2021-2022 Budget Development Calendar</td>
</tr>
<tr>
<td>December 2, 2020 - Wed</td>
<td>BOE Meeting</td>
</tr>
<tr>
<td>December 16, 2020 - Wed</td>
<td>BOE Meeting</td>
</tr>
</tbody>
</table>

## DECEMBER 24 2020 - JANUARY 1, 2021 | WINTER RECESS

## JANUARY 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Description</th>
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<tbody>
<tr>
<td>January, 2021</td>
<td>Develop Building Budgets, Special Education and PPS Budget, Athletics Budget</td>
</tr>
<tr>
<td>January, 2021</td>
<td>Develop Transportation, Facilities and Technology Budgets; Review Capital needs</td>
</tr>
<tr>
<td>January 6, 2021 - Wed</td>
<td>BOE Meeting</td>
</tr>
<tr>
<td>January 13, 2021 - Wed</td>
<td>Release of CPI-U, basis for Allowable Levy Growth Factor - &quot;2%&quot; portion of Tax Levy Limit formula (Date Approximate)</td>
</tr>
<tr>
<td>January 15, 2021 - Fri</td>
<td>Governor's Budget presented. Includes initial state aid estimates (Date Approximate)</td>
</tr>
<tr>
<td>January 20, 2021 - Wed</td>
<td>BOE Meeting - BUDGET WORKSHOP - OVERVIEW</td>
</tr>
</tbody>
</table>

## FEBRUARY 2021

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3, 2021 - Wed</td>
<td>BOE Meeting - BUDGET WORKSHOP - CURRICULUM / INSTRUCTION / ATHLETICS</td>
</tr>
<tr>
<td>February 15, 2021 - Mon</td>
<td>Dept of Taxation releases calculation of Tax Base Growth Factor (part of &quot;Tax Cap&quot; calculation)</td>
</tr>
<tr>
<td>February 17, 2021 - Wed</td>
<td>BOE Meeting - BUDGET WORKSHOP - FACILITIES &amp; OPERATIONS / TRANSPORTATION, Approval of Tax Levy Limit calculation.</td>
</tr>
</tbody>
</table>
# Pine Plains Central School District 2021-2022
## Budget Development Calendar

### MARCH 2021

- **March 1, 2021 - Mon**
  - Deadline for submission to Office of the State Comptroller: Tax Levy Limit Calculation plus information on plans for levy limit "override"

- **March 3, 2021 - Wed**
  - BOE Meeting - BUDGET WORKSHOP - SPECIAL ED / BOCES / INSTRUCTIONAL TECH

- **March 15, 2021 - Mon**
  - NEWSLETTER - Develop draft

- **March 17, 2021 - Wed**
  - BOE Meeting - BUDGET WORKSHOP - EXP / REV SUMMARY / Resolution for Voter Props

- **March 30, 2021 - Tue**
  - First publication of Legal Notice of School Budget Hearing and Budget Vote + BOE Election (46 days before Annual Meeting - must be no earlier than 49 days prior, no later than 45)

### MARCH 29 - APRIL 2, 2021

- **SPRING RECESS**

### APRIL 2021

- **April 7, 2021 - Wed**
  - BOE Meeting - Presentation of 2021-2022 Revenue and Expenditure budgets to Board of Education and Public

- **April 16, 2021 - Fri**
  - 2nd publication of Legal Notice of School Budget Hearing and Budget Vote

- **April 19, 2021 - Mon**
  - 5:00 PM Final Deadline for Board of Education candidate petitions; submission of voter propositions (Building and district office must remain open until 5PM)

- **April 20, 2021 - Tue**
  - NEWSLETTER - FINALIZED including all changes/additions - Approved by Supt.

- **April 21, 2021 - Wed**
  - BOE Meeting - Adoption of 2021-2022 PPCSD Budget; Approval of Property Tax Rpt Card

- **April 23, 2021 - Fri**
  - Property Tax Report Card / Salary Disclosure filed with SED (must be filed no later than Monday, 4-26-21 - once filed, transmitted to local newspapers)

- **April 23, 2021 - Fri**
  - NEWSLETTER DELIVERED TO BOCES

- **April 23, 2021 - Fri**
  - 3rd Publication of Legal Notice of School Budget Hearing and Budget Vote

- **April 27, 2021 - Tue**
  - BOE Meeting - Vote on BOCES Administrative Budget

- **April 27, 2021 - Tue**
  - Final Budget as Public Document - Bound Copies to all buildings & posted on web site (At least 7 days before Budget Hearing /14 days before vote)

- **April 30, 2021 - Fri**
  - 4th Publication of Legal Notice of School Budget Hearing and Budget Vote

### MAY 2021

- **May 3, 2021 - Mon**
  - NEWSLETTER PICKED UP FROM BOCES; DELIVERED TO MAILING HOUSE

- **May 5, 2021 - Wed**
  - BOE Meeting - Public Hearing on budget - budget statement available, including required attachments, plus posted on web site (7-14 days before budget vote)

- **May 6, 2021 - Thu**
  - Budget Newsletter mailed - 12 days prior to vote (must be after Public Hearing but not later than 6 days prior to vote)

- **May 18, 2021 - Tue**
  - ANNUAL MEETING - 2021-2022 BUDGET VOTE - BOARD OF EDUCATION ELECTION - VOTER PROPOSITIONS (Third Tuesday in May)

- **May 19, 2021 - Wed**
  - BOE Meeting - Ratify Election Results: Budget Vote, Board Election, Voter Propositions

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Prepared by PPCSD Business Office 11/13/2020